

Ankeny Area Historical Society

Board Meeting Minutes

Tuesday, July 28, 2026

Attendance:

Carmine Boal	Rosemary Hutton Taylor	Rob Logan
Madison Zirretta	Asa Hutton	JoAnn Adamson
Tierra Mayberry	Liz Ernst	Joe Pitts
Adriana Cason	Norm McCleary	Karla Kasper
Evan Albaugh	Bob Fontana	

The meeting was called to order at 6:29PM.

Agenda Review: Approved.

Minutes: The minutes from the June 23, 2026 board meeting were reviewed.

Motion: Tierra Mayberry , Second: Rob Logan, Approved.

Treasurer's Report: The reports were reviewed by Rosemary Hutton Taylor at tonight's meeting.

- Renewed Veridian CD.
- Received quarterly report for endowment funds. The amount has increased since inception.
- Profit & Loss Statement: A larger amount is due to the flooding of the house basement. The amount is due to ServPro, but will be covered by insurance. Prizes and promotional items were also identified as costs.
- John Wolff welcomes any feedback on the structure of the report.
- Reviewed the Budget vs. Actual report.
- Reviewed the Community Foundation report. No questions extended.

Motion: Asa Hutton, Second: Joe Pitts, Approved.

Office Manager's Report: The office manager's report was shared.

- The membership and donation report was shared. Evan shared that two t-shirts and three magnets were sold during a recent open house. The report does show the itemization of the t-shirt sales, but not the itemization of the magnet sales.
- The number of new memberships were also noted.
- A question about the timing of when membership renewals and/or additions was asked? What is the time frame each month that is included on the report?

Old Business:

A. Recap: Spirit of '76 Program

- a. The event was great. Three generations were represented in attendance. We want to check with Dave Baker prior to posting the program on YouTube. We also discussed adding a QR code and/or hyperlink to the video posting asking for donations.

B. Gene Samuelson's Donation - Electronic Sign

- a. We have to get an electrical line from the sign to the electrical box. An approximate quote to have this done is \$1200-\$1400. There is electrical work currently out there, but we would need additional work for this project. We would need to find an electrician that could do this type of work. We also need to check if there is an existing conduit outside.

- b. We need to outsource the brick laying that needs to be done around the sign. This will be approximately \$5400. Joe Pitts will reach out to his contacts to see if this is something they can assist with. This would be a 2 foot high red brick base.
- c. The time is running out for the bid to be valid. We need to finalize the size of the sign, the electrical work, and the brick work. The question was asked: if we sign the bid, how long do we have to complete the project? We discussed revising the bid to remove the brick work, the electrical work, and the permit.
- d. We would like to put some type of plaque on the sign, possibly centered on the brick base, to honor Gene Samuelson's donation to AAHS.

Proposed: Give Rosemary Hutton Taylor the flexibility to make the best and cost effective decision for the sign.

Motion: Rob Logan, Second: Carmine Boal, Approved

C. Donation by AHS Class 1963

- a. Rob Logan and Bob Fontana will put the bench together and put it aside until it's ready to be placed.
- b. Everything else is ready to go - the district will pour the concrete late summer/early fall.
- c. The class is giving us a minimum of \$2000 and any memberships that were brought in. The question was asked how the difference of expenses was going to be covered?

D. Committees

- a. Membership:** New memberships have been reviewed, including forms being distributed. Carmine will follow up on an email from Bob regarding potential memberships.
- b. Collections & Exhibits:**
 - i. We did get a few donations; a map and a cheerleading outfit from the class of 1963.
 - ii. Evan has not heard back regarding the Oralabor map. He will reach out again to follow up regarding archival preservation.
 - iii. We need to ensure that these new items are processed properly.
- c. Public Relations - Uptown Meeting**
 - i. The meeting has not been rescheduled.
 - ii. The Uptown Committee is trying to do everything as a group to fulfill what were Alexa Middleton's responsibilities.
- d. Programs/Tours/Open Houses**
 - i. It was proposed that we move to two volunteers rather than four volunteers at open house events. This shouldn't change anything in the bylaws.
 - ii. This coming Saturday, August 1st will be Evan Albaugh and Asa Hutton.
 - iii. Upcoming Programs: 9/17: Corn & Khrushev, 10/4: Ghost Towns - Dave Baker, 11/11: DAR - Karla Wright & Karla Kasper, 11/13: Champagne & Mistletoe
- e. Sustainability & Fundraising:**
 - i. Ice Cream Social:**
 - 1. HyVee is providing 20 gallons of ice cream and 4 cases of water. Bob will pick up these items and store them until the event. Asa will also help gather these materials. We discussed increasing the amount of bottled water available - Bob will ask for additional cases of water.
 - 2. Bob also shared copies of the biographies for both Jerry Pezzetti and Fred Smith. We would like to give the honorees a certificate and an AAHS t-shirt, as well.
 - 3. Individuals need to be called to help with various tasks - scooping ice cream, serving treats, etc.
 - 4. We will use activities such as hula hoops, bubbles, etc.
 - ii. Pumpkin Sales:** The pumpkins are starting to bloom.

iii. **Cookie Sales:** Date confirmed and the location will be in the barn. We will go back to allowing guests to choose their own cookies.

f. **Housekeeping & Landscaping Committee:** JoAnne and Carmine have been keeping everything watered and have been weeding. A hornet was seen today (7/28) - we want to be cautious of this. Asa sprayed to prevent this. Carmine would like to reach out to a family friend who works on cleaning up some of the plants and landscaping on the east side of the house. Carmine will bring back a proposal for us to review. We have the "Floppy" hosta that will also need to be planted.

g. **Major Maintenance Committee:**

- i. Sprinkler System: Two sprinkler heads from each floor have been sent for testing. If they test "okay", we are good for another five years. If not, we will need to replace all of them.
- ii. Elevator: Still working for now!
- iii. Water in the Basement: This has happened two times. Insurance covered the cost for the first clean up. A big thank you to everyone who came up to help each time there was water in the basement. We now have two large dehumidifiers to help for future events. Two large fans were also purchased. A new sump pump was installed.
 1. Basement Carpet: It was discussed to tear up the carpet and lay down tile or epoxy the floor instead. This could be a potential grant proposal.
 2. Discussed items that were thrown away due to damage - yard signs and furnace filters.

E. **Trivia Night at Uptown Garage:** This item was supposed to be removed from the agenda.

F. **Silver Cord Projects:** Carmine is communicating with school counselors. We have several scrapbook projects that students could help with.

G. **Donations:** If groups and/or individuals want to donate something, we need to continue brainstorming other ideas.

New/Current Business:

A. **Opening on City's Arts & Culture Committee:** Liz Ernst will submit an application as a representative of AAHS.

B. **Policy For Use of Our Photos & Videos:** Mill Pond selected 11 photos from AAHS. The individual at Mill Pond indicated the photos needed to be 300dpi. Rosemary indicated to use our photos you must be a member of AAHS. We should be expecting payment from Mill Pond for the work Rosemary and Liz have put into this project. A proposed policy was shared by Rosemary.

Proposed Policy: Motion: Asa Hutton, Second: Joe Pitts, Approved

Miscellaneous Notes:

- The chairlift in the house does work.
- Discussed a soaker hose that we have in storage if it is ever needed.
- AAHS will pay for Rosemary, Liz, and Evan to attend the Iowa Museum Association Conference at Reiman Gardens in Ames, Iowa on October 18th-20th. Carmine also expressed interest in attending. Evan shared costs for attending the conference.
- Fall Newsletter - Information to Stephanie by September 8th.

End Time: The meeting ended at 7:53PM.

Motion to adjourn by Asa Hutton , Second: Joe Pitts . Approved.

The next meeting is Tuesday, August 25, 2026 at 6:30PM.

Madison Fontana Zirretta