**MINUTES FOR THE AUGUST 22, 2023 BOARD MEETING**

**Attending:** Elaine Brazelton, JoAnn Adamson, Barb Agan, Sandy McClure, Bob Fontana, Rob Logan, Lyn Van De Pol, Carmine Boal, JoEllen Nervig, Jim Nervig, Lois O’ Donnell and Rosemary Hutton Taylor

Co-President Lois O’Donnell brought the meeting to order at 6:35 p.m.

**Minutes:** Minutes from the July 25, 2023, Special Board meeting were reviewed. Motion by Carmine Boal and 2nd by Rob Logan to approve the minutes. Motion carried. Minutes from the July 25, 2023 monthly meeting were reviewed. Motion by Elaine Brazelton and 2nd by Bob Fontana to approve the minutes.

**Treasurer’s Report:** The treasurer’s monthly report (July 19 – August 16, 2023), along with Balance sheet ending August 16, 2023, and the Profit & Loss Budget vs Actual Statement (January 1 – August 16, 2023) were reviewed. See attached sheets. Motioned by JoAnn Adamson, 2nd by Elaine Brazelton to approve report. Motion carried.

**Office Manager’s Report:** See attached sheet.

* Sandy reviewed the Office Manager’s Report.
* She also reported that for December Newsletter she would like to put more details about the Cookie Walk in it. The time and price of $20/2 doz. Cookie will be the same as last year.
* She also reported on Uptown’s activities for this fall, Oct. 7 – Pumpkin & Pints at the AMP 4 -8. We plan to have pumpkins there. Elaine will visit with Alexa from Uptown about this. Oct. 19 – Halloween in Uptown will be doing a Trunk or Treat 5-8. The cost is $50 to participate. Motion by JoEllen Nervig and 2nd by Bob Fontana to pay the fee to participate. Nov. 10 – Champagne & Mistletoe 5 – 8 pm and Dec. 8 from 5-7:30 Miracle on 3rd Street. 5-7:30. Alexa from the Uptown Association also reported that Association is planning ahead for 2024 with the Art Center with an art event on May 11. The Uptown Garage is planning a Pumpkin Carving team event for Uptown Members this year and will also have it opened to the public. They will be purchasing their pumpkins from us.
* Cathy Blair from Modern Woodsman of American donated $200 to the society.
* Randy and Gail Yarrow want to volunteer for Open Houses.

**New Business:**

1. It was decided to not have an open house in September because it falls on Labor Day weekend. Also to be closed the months of December, January and February.
2. Program at Mill Pond – Rosemary will do the presentation on Tuesday, September 5 at 3 pm.
3. Ankeny Leadership Institute visit to museum on Sept. 19 from approximately 11:30 a.m. – 4 p.m. Approximately 30 people to attend. The time needs to be narrowed down.
4. Nomination Committee for 2024 – JoAnn meet with the Nomination Committee of Sue Hutton Davidson and Carmine Boal.
5. Display Committee - JoAnn was approached that the farm area is being taken down in the barn. The barn area is not being taken down but there are plans to rearrange the area. It was also discussed that next year (2024) there will need to make space for the 1974 (50th Anniversary) Tornado exhibit. It was also agreed to have some of the farm equipment be powered coated so they can be display outside and make more room in the farming area. Maybe a grant could be written for the cost to have this done.
6. Pumpkins - Max Bechtol took photos of the planting process, etc. of the pumpkins. JoAnn or Joni will contact Max get the photos to Sandy for the newsletter. Elaine reported that some of the pumpkins are ready. Send an email to Elaine if you are interested in helping with the pumpkins. There is a list of about 50 businesses to have pumpkins etch with their name on them. If you know of more, let Elaine know.

**Old Business:**

1. Endowment Project Progress - there will be a meeting tomorrow at Uptown Food and Beverage.
2. Ankeny’s Sesquicentennial (2025) progress was discussed. When RABRAI is over the committee will be meeting with the City Manager at 9 a.m. at the library on Sept. 1. Carmine expressed an interest in attending the meeting.
3. Video and volunteer training will be held sometime in September.
4. Fall & Winter Uptown Events were discussed under Office Manager Report.
5. Lois had an exit interview with intern Liz about her time here and any recommendations for the museums.

**Future, Long-term Projects: - were not discussed,**

1. Partnering with “The District” officials for signage honoring former land owners – This is a project that John Stratton is pursuing.
2. Partnering for events: Bingo night at the Legion Hall, Ankeny Trivia nigh, Park picnic, food trucks, etc. – These were put on hold since we are not ready to proceed.

**Motion to adjourn by JoEllen Nervig, 2nd by Bob Fontana. Motion passed.**

**Rosemary Hutton Taylor**, Secretary